



New Jersey Agricultural
Experiment Station

Office of Continuing Professional Education
New Jersey Agricultural Experiment Station
Rutgers, The State University of New Jersey
102 Ryders Lane
New Brunswick, NJ 08901-8519

www.cpe.rutgers.edu
ocpe@njaes.rutgers.edu

848-932-7207
Fax: 732-932-1187

TRANSCRIPT REQUEST FORM

To all licensed New Jersey water and wastewater operators who have attended courses offered by the Rutgers/NJAES Office of Continuing Professional Education approved for Training Contact Hours (TCHs).

The September 30, 2021 deadline for earning TCHs is fast approaching. If you anticipate requesting a transcript of the courses you have attended between October 1, 2018 and September 30, 2021, please use this application form. Allow ten (10) business days for processing and include a \$10.00 fee to cover processing and mailing costs. Please make your check payable to: **Rutgers, The State University of New Jersey** and mail the request to:

Rutgers/NJAES Office of Continuing Professional Education
102 Ryders Lane, New Brunswick, NJ 08901-8519
Attention: Claudine Oleskin

Please note that your transcript will only indicate the courses you took through the Office of Continuing Professional Education.

If you have any questions, please contact either Carol Broccoli (848-932-7207) or Claudine Oleskin (848-932-7204).

TRANSCRIPT REQUEST FORM

Date _____

Name _____

Address _____

City _____

State _____

Zip _____

Phone # _____

Date Mailed _____