Recycling Health & Safety
September 15, 2016 (12:30 - 3:45 pm)

New Jersey Compost Operator Certification
2 Sessions at Duke Farms, Hillsborough, NJ:
September 20, 2016 or May 16, 2017

The Ethical Organization
September 30, 2016 (8:30 am - 12:00 noon)

Time Management Skills
December 7, 2016 (8:30 am - 12:00 noon)

Recycling Public Policy
February 23, 2017

Preparing Recycling Tonnage Reports
March 7, 2017 (8:30 am - 12:00 noon)

The “Alternate” Recycling Certification Series
April 18, 25; May 2 & 9, 2017
Do you know there are ONLY 168 hours in a week? Today folks wear many hats – recycling coordinators are coordinating building inspections, tallying election results and even (no kidding!) issuing death certificates and marriage licenses! Increased workplace demands mean there is even less time each day to get what you need done. This course will introduce techniques you can use in the office (and at home) to successfully manage all that is expected of you. Specific topics will include:

- Managing your calendar – it is a tool that should work FOR you, not against you
- Learning to differentiate between – and deal with - the urgent and the important
- Becoming an ace at managing daily and weekly task lists and
- How to find creative solutions to gain yourself additional time.

Certified Recycling Professionals (CRPs) - take this opportunity to catch up with recent policy and legislative changes and earn six (6) classroom recertification credits in the process! This course is also approved for 3 Management and 3 Government credits for Certified Public Works Manager.

CRPs earn three (3) classroom recertification credits.

CRPs check your wallet card! The recertification period for most CRPs ends December 31, 2016.

The “Alternate” Recycling Certification Series
April 18, 25; May 2 & 9, 2017
Examination May 16, 2017 (New Brunswick, NJ)
Course code: ER0201CA17
Cost: $425/$95 for individual dates

This course is intended for county, municipal or other government employees who have significant experience (generally more than ten years) in the fields of recycling and/or solid waste or who have completed another professional certification program, such as those offered for health officers or public works managers. Upon completion of the four courses, attendees who wish to receive certification must sit for and pass a written exam based on the information presented. Active CRPs may take one or more of the single day sessions to earn recertification credits (six credits per day). This course is also approved for 4 Management, 4 Technical and 4 Government credits (total for all 4 days) for Certified Public Works Managers.